

Elizabeth Monkus

Elizabeth@monkus.com

Summary: Policy analyst and project manager. Former appellate attorney with substantial research and writing experience in law, public interest, academia and related fields. Practiced public speaker and lecturer. Prior career in academic publishing and university administration.

Education:

Georgetown University Law Center; Washington D.C.—J.D.

Southwestern University; Georgetown, TX—B.A. (Philosophy, Communications)

CERTIFICATIONS, PROFESSIONAL MEMBERSHIPS, and HONORS

Member: Illinois Bar

Volunteer: Cabrini Green Legal Aid Expungement Help Desk Attorney
National Lawyers Guild, Legal Observers Program
American Red Cross, International Humanitarian Law Program, Instructor
Planned Parenthood of Illinois Action Committee

PROFESSIONAL EXPERIENCE:

Summary: Analyst, program director and staff attorney with social justice nonprofit research center. Career focus on public interest law, research projects and motion practice. Litigation and docket management responsibilities, as well as contract negotiation and budget oversight. Appellate attorney with experience in the state, federal and juvenile courts.

POSITIONS:

Chicago Appleseed Fund for Justice, Chicago, IL—Project Manager, Staff Attorney

Research, advocacy and project management with a public interest law center. Primary responsibility for the Center on Judicial Performance and Integrity. Draft policy briefs and editorials; coordinate research for the Judicial Performance Commission of Cook County; facilitate focus groups. Additional projects include research design for the Child Support Enforcement Division assessment project and the Solovy Commission Anniversary Project. Responsibility for social media management and volunteer coordination.

HRO, Ltd., Chicago, IL—Attorney, 2006-2010

Primary responsibility for appeals, briefing before the 7th Circuit of the U.S. Court of Appeals and the 1st District in Illinois and motion practice in State and Federal court. Litigation matters on behalf of commercial and financial institutions. Docket self-management. Research and draft opinion letters on legislative matters and new cases.

Law Offices of Keith J. Keogh, Ltd., Chicago, IL—Attorney, 2006

Trial, appellate and class action practice in the State and Federal courts at a small consumer-protection firm, specializing in consumer fraud and mortgage fraud cases. Primary responsibility for briefing before the 7th Circuit on the Fair Credit Reporting Act.

Office of the State Appellate Defender, Chicago, IL—Assistant Defender, 2004-2005

Represent indigent prisoners in criminal appeals, including collateral issues. Oral argument before the 1st District. Presenter at annual juvenile defenders training conference. Notable wins include *People v. Pearson*, No. 1-03-3550.

NU Children & Family Justice Center, Chicago IL—Pro Bono Attorney, 2002-2004

Trial practice in the juvenile court and trial support in the criminal court. Legislative research. Drafted model brief under new provisions of Juvenile Court Act. Appellate practice. School expulsion hearings.

**Lehigh County Court of Common Pleas, Allentown, PA
Chambers of the Honorable Carol K. McGinley—Law Clerk**

The Judge maintained an entirely criminal docket during my tenure. Cases included a capital trial. One opinion published in the county reporter.

**Georgetown University Law Center, Washington DC
Office of Journal Administration—Production Manager/Editor**

Full-time position during law school. Oversee publication and editorial of student-edited law journals. Advise students on editorial decisions.

ADDITIONAL EXPERIENCE:

Summary: Prior professional career in academic publishing. Developed skills workshops for law students. Academic syllabus and course creation. Workshop topic Selection and lecture preparation. Board membership.

Positions:

Helpdesk Volunteer Attorney, Cabrini Green Legal Aid, Chicago, IL—Present

Assist help desk patrons seeking expungement or sealing of criminal arrest records. Research Cook County records, complete Petitions, explain procedures to clients.

Facilitator/Instruction, IHL Program of the American Red Cross, Chicago, IL—Present

Facilitate four hour educational sessions about International Humanitarian Law and the international services mission of the American Red Cross.

Secretary, Auxiliary Board of the American Red Cross of Greater Chicago—2008-2011

The Auxiliary Board hosts an annual fundraising event with an auction, as well as four smaller cocktail receptions to support the Red Cross of Greater Chicago.

Adjunct Professor, Governors State University, Graduate Department of Political & Justice Studies—2006-2010

Develop syllabus and course materials for course on Constitutional Law for nonlaw graduate students. Present weekly lectures and assignments over topics of the Court, the cases, and social justice policy. Constitutional Law: Process and Change

Guest Lecturer: Summer Law Institute, Northwestern University—Summers 2009, 2008

Identify & research breaking areas of new law. Create and present lectures on various topics of new law. Prior lectures covered *Arizona v. Gant* (search & seizure law); *Chicago Lawyer's Committee for Civil Rights Under Law Inc. v. Craigslist, Inc.*; *Fair Housing Council of San Fernando Valley v. Roommates.com, LLC.*, and the Safe Harbor Provisions of the Communications Decency Act (technology and fair housing).

Writing Advisor & Workshop Instructor, The John Marshall Law School Writing Resource Center, Chicago, IL—Fall 2005 — Winter 2007

Develop and present workshops over topics in legal research and writing. Conduct individual meetings with students to improve their writing skills. Assist students to develop research plans.